MINUTES OF THE REGULAR MEETING

JANUARY 17, 2024

GARFIELD TOWNSHIP HALL, ENGADINE, MI 49827

THE MEETING WAS CALLED TO ORDER BY SUPERVISOR BUTKOVICH AT 6:30 P.M. WITH THE PLEDGE.

ROLL CALL: PRESENT – D. BUTKOVICH, FILLMAN, S. BUTKOVICH, MACARTHUR AND KETCHER.

MINUTES: **MOTION BY** S. BUTKOVICH, SECONDED BY KETCHER TO APPROVE THE MINUTES OF THE DECEMBER 13TH REGULAR MEETING AS PRINTED. MOTION CARRIED.

TREASURER’S REPORT: **MOTION BY** MACARTHUR, SECONDED BY FILLMAN TO APPROVE THE TREASURER’S REPORT AS OF DECEMBER 31ST AS PRINTED. MOTION CARRIED

ADDITIONAL BILLS FOR APPROVAL: **MOTION BY** D. BUTKOVICH, SECONDED BY MACARTHUR TO APPROVE THE ADDITIONAL BILLS FOR PAYMENT. MOTION CARRIED.

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| GENERAL FUND |  |
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| HALLAHAN & ASSOCIATES | $417.69 |
| MANISTIQUE COMPUTERS | $365.39 |
| US POSTMASTER | $312.00 |
| THE ADVISOR | $293.70 |
| NATIONAL OFFICE PRODUCTS | $1,537.04 |
| ELECTION SOURCE | $1,230.00 |
|  |  |
|  | $4,155.82 |
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| FIRE FUND |  |
|  |  |
| R&R FIRE TRUCK REPAIR | $625.54 |
| R&R FIRE TRUCK REPAIR | $2,353.30 |
| R&R FIRE TRUCK REPAIR | $1,461.40 |
| R&R FIRE TRUCK REPAIR | $1,876.62 |
| R&R FIRE TRUCK REPAIR | $2,634.29 |
| WEST SHORE FIRE | $1,672.50 |
| NORTH SHORE COMPRESSOR | $7,437.40 |
|  |  |
|  | $18,061.05 |
|  |  |
| AMBULANCE FUND |  |
|  |  |
| BOUND TREE | $555.98 |
| BOUND TREE | $443.51 |
| D&D GROCERIES | $312.43 |
| AIRGAS | $431.32 |
|  |  |
|  | $1,743.24 |
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AMBULANCE REPORT:

**MOTION BY** S. BUTKOVICH, SECONDED BY KETCHER TO ACCEPT THE QUOTE FOR REPLACING THE FURNACE IN THE OLD AMBULANCE GARAGE FROM KLATY’S P.H.&E. FOR $2,485.00. MOTION CARRIED.

**MOTION BY** D. BUTKOVICH, SECONDED BY S. BUTKOVICH TO PURCHASE A COTT BATTERY FROM STRYKER FOR $482.04. MOTION CARRIED.

A QUOTE FOR A POWER WASHER WAS PRESENTED TO THE BOARD WHICH WILL BE REVIEWED AT BUDGET TIME.

ASSESSORS REPORT:

**MOTION BY** FILLMAN, SECONDED BY MACARTHUR TO APPROVE THE MARCH BOARD OF REVIEW DATES AND ADVERTISE. MOTION CARRIED.

**MOTION BY** D. BUTKOVICH, SECONDED BY S. BUTKOVICH TO ACCEPT THE KCI PROPOSAL TO PROCESS ASSESSMENT NOTICES AND PAY $1,387.93 FOR THE DOWNPAYMENT WITH THE BALANCE DUE AFTER THE ASSESSMENT NOTICES ARE MAILED. 4 YES AND 1 NO. MOTION CARRIED.

FIRE REPORT:

R&R REPAIR ESTIMATES: A DISCUSSION WAS HELD ON THE REPAIR ESTIMATES SUBMITTED BY R&R FIRE TRUCK REPAIR FOR ENGINE 1 & 2 AND TANKER 1 & 2. IT WAS AGREED TO CONTACT ANOTHER COMPANY FOR REPAIRS AND GET RATES.

TIRE QUOTE: A DISCUSSION WAS HELD ON THE TIRE REPLACEMENT QUOTE FROM POMP’S TIRE SERVICE FOR ENGINE 1. NEAL’S TRUCK PARTS ASKED TO BID. TABLED UNTIL NEXT MONTH.

AAA TRAFFIC SAFETY GRANT: **MOTION BY** MACARTHUR, SECONDED BY S. BUTKOVICH TO HAVE THE FIRE CHIEF APPLY FOR THE AAA TRAFFIC SAFETY GRANT. MOTION CARRIED.

DNR MUTUAL AID: **MOTION BY** D. BUTKOVICH, SECONDED BY KETCHER TO SIGN THE COOPERATIVE MUTUAL AID FIRE CONTROL AGREEMENT. MOTION CARRIED.

DISCIPLINARY POLICY: TABLED UNTIL NEXT MONTH.

VFC GRANT AWARD: **MOTION BY** S. BUTKOVICH, SECONDED BY MACARTHUR TO ACCEPT THE 2024 VOLUNTEER FIRE CAPACITY PROJECT AGREEMENT FOR A PROJECT TOTAL OF $9,998.00 WITH THE TOWNSHIP MATCH FUNDING OF $4,999.00. MOTION CARRIED.

FEMA GRANT WRITER: **MOTION BY** D. BUTKOVICH, SECONDED BY KETCHER TO HIRE JW2 FIRE CONSULTING TO WRITE A FEMA GRANT FOR TURN OUT GEAR FOR AN ESTIMATED COST OF $2,500.00. MOTION CARRIED.

MTA CONFERENCE: **MOTION BY** MACARTHUR, SECONDED BY KETCHER TO APPROVE THE FIRE CHIEF ATTENDING THE MICHIGAN TOWNSHIP ASSOCIATION CONFERENCE. MOTION CARRIED.

GEAR WASHER: THE CONVERTER HOOK UP FROM PHASE THREE ELECTRIC HAS BEEN FOUND. KLATY’S WILL BE CONTACTED TO SCHEDULE THE INSTALL.

EXTRACTION TOOLS: QUOTES WERE PRESENTED FROM WEST SHORE FIRE FOR A BATTERY POWERED JAWS OF LIFE. ONE QUOTE WAS FOR A DEMO THAT HAS LESS THAN 20 HOURS OF USE AND THE OTHER WAS FOR A NEW UNIT.

**MOTION BY** KETCHER, SECONDED BY MACARTHUR TO PURCHASE THE DEMO JAWS OF LIFE FROM WEST SHORE FIRE FOR $26,228.41 TO BE PAID OUT OF THE MAJOR EQUIPMENT REPLACEMENT FUND. MOTION CARRIED.

ROADS:

**MOTION BY** MACARTHUR, SECONDED BY D. BUTKOVICH TO APPROVE THE ROAD AGREEMENT FOR KOVAR ROAD FOR 650 CUBIC YARDS OF AGGREGATE BASE. MOTION CARRIED.

LESTER LIVERMORE REPORTED THE MATCH FUNDING FOR 2024 WILL BE 10/10/10.

MARINA: SUPERVISOR BUTKOVICH REPORTED A NEW BELT WAS PUT ON THE BUBBLER PUMP AND EVERYTHING IS WORKING FINE.

**COMMUNICATIONS:**

FRIENDS OF THE COMMUNITY: A THANK YOU LETTER WAS RECEIVED FROM THE FRIENDS OF THE COMMUNITY FOR ALLOWING THEM TO HOST THE COMMUNITY CHRISTMAS DINNER AT THE TOWNSHIP HALL.

EGLE: PERMIT FOR ENBRIDGE ENERGY TO PROVIDE ACCESS FOR MAINTENANCE AND REPAIR TO AN EXISTING PIPELINE BY INSTALLING A TEMPORARY BRIDGE.

**PUBLIC INPUT:**

LESTER LIVERMORE FROM THE ROAD COMMISSION SPOKE ABOUT THE SUPERVISORS MEETING IN FEBRUARY. THE NEXT SURVEY WAS GOING OUT THE NEXT DAY. THERE WILL BE CHANGES IN MANAGEMENT AT THE ENGADINE GARAGE DUE TO A RETIREMENT.

RICH PERSHINSKE SPOKE ABOUT THE OPENING ON THE VETERANS SERVICES BOARD. THE COUNTY IS AUDITING THE VETERANS SERVICES. WAITING ON A MEETING FOR RECYCLING.

**UNFINISHED BUSINESS:**

ARPA FUNDS: TREASURER BUTKOVICH REPORTED THERE ARE STILL A FEW MORE SIGNS THAT NEED TO BE PUT UP. THE FIRE DEPARTMENT HAS OFFERED TO HELP.

**NEW BUSINESS:**

HSC FOUNDATION – GAMING LICENSE: **MOTION BY** FILLMAN, SECONDED BY S. BUTKOVICH TO APPROVE THE LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES FOR HSC FOUNDATION INC FOR A RAFFLE TO FUND THE YOUTH MENTORING PROGRAMS. MOTION CARRIED.

APPOINT ZBA MEMBERS: **MOTION BY** D. BUTKOVICH, SECONDED BY S. BUTKOVICH TO APPOINT CLINT BROWN TO THE ZONING BOARD OF APPEALS FOR A THREE-YEAR TERM. MOTION CARRIED.

POVERTY EXEMPTION & ASSET TEST RESOLUTION: TABLED UNTIL NEXT MONTH.

HIRE AUDITOR: **MOTION BY** MACARTHUR, SECONDED BY S. BUTKOVICH TO HIRE DAN SMITH & COMPANY PC AS AUDITOR FOR THE TOWNSHIP. MOTION CARRIED.

EV INSPECTORS LODGING: CLERK FILLMAN STATED THE EARLY VOTING WILL BE HELD IN ST. IGNACE AND THE WAGES AND MILEAGE FOR ELECTION INSPECTORS WILL BE PAID BY THE COUNTY. IN CASE OF A STORM AND FOR SAFETY, FILLMAN REQUESTED A MOTEL LODGING REIMBURSEMENT IF THEY WOULD HAVE TO STAY IN ST. IGNACE. THE COUNTY WILL NOT PAY FOR LODGING.

**MOTION BY** FILLMAN, SECONDED BY D. BUTKOVICH TO REIMBURSE ELECTION INSPECTORS FOR LODGING IF NECESSARY. MOTION CARRIED.

U.P. PROPANE AGREEMENT: **MOTION BY** KETCHER, SECONDED BY MACARTHUR TO SIGN THE BULK PROPANE SERVICE AGREEMENT WITH U.P. PROPANE FOR THE BULK TANK SERVICING THE GENERATOR AT THE NAUBINWAY PAVILION. MOTION CARRIED.

SUPERVISOR BUTKOVICH REPORTED THE COUNTY BOARD OF COMMISSIONERS HAS PUT ON THE AGENDA FOR THE 1/25 MEETING A DISCUSSION TO HOLD A PUBLIC HEARING TO ALTER THE NUMBER OF ROAD COMMISSIONERS. BUTKOVICH STATED HE PLANNED ON ATTENDING.

**MOTION BY** KETCHER, SECONDED BY FILLMAN TO ADJOURN AT 8:56 P.M. MOTION CARRIED.

RESPECTFULLY SUBMITTED:

PAULA FILLMAN

GARFIELD TOWNSHIP CLERK

(THESE DRAFT MINUTES ARE SUBJECT TO CORRECTION AND APPROVAL AT THE NEXT BOARD MEETING.)