MINUTES OF THE REGULAR MEETING

JUNE 19, 2024

GARFIELD TOWNSHIP HALL, ENGADINE, MI 49827

THE MEETING WAS CALLED TO ORDER BY SUPERVISOR BUTKOVICH AT 6:30 P.M. WITH THE PLEDGE.

ROLL CALL: PRESENT – D. BUTKOVICH, FILLMAN, S. BUTKOVICH, MACARTHUR AND KETCHER.

MINUTES: **MOTION BY** MACARTHUR, SECONDED BY S. BUTKOVICH TO APPROVE THE MINUTES OF THE MAY 15TH REGULAR MEETING AND JUNE 6TH SPECIAL MEETING AS PRINTED. MOTION CARRIED.

TREASURER’S REPORT: **MOTION BY** FILLMAN, SECONDED BY KETCHER TO APPROVE THE TREASURER’S REPORT AS OF MAY 31ST AS PRINTED. MOTION CARRIED

WATERWAYS FUND: A LETTER WAS RECEIVED FROM FIRST NATIONAL BANK THE WATERWAYS ACCOUNT WOULD BECOME DORMANT DUE TO LACK OF ACTIVITY.

**MOTION BY** FILLMAN, SECONDED BY KETCHER TO TRANSFER $20.00 FROM THE GENERAL FUND TO THE WATERWAYS FUND TO KEEP THE ACCOUNT ACTIVE AND NOT INCUR A $4.00 MONTHLY FEE. MOTION CARRIED.

ADDITIONAL BILLS FOR APPROVAL: **MOTION BY** KETCHER, SECONDED BY MACARTHUR TO APPROVE THE ADDITIONAL BILLS FOR PAYMENT. MOTION CARRIED.

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| GENERAL FUND |  |
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| MACKINAC COUNTY EQUALIZATION | $1,633.00 |
| HALLAHAN & ASSOCIATES | $397.80 |
| BOUND TREE | $441.96 |
| MANISTIQUE COMPUTERS | $1,794.97 |
| U.S. POSTMASTER | $276.00 |
| THE ADVISOR | $480.60 |
| HOHOLIK ENTERPRISES | $372.95 |
| MTA | $1,795.04 |
| D&D GROCERIES | $287.82 |
| ACCIDENT FUND | $1,854.64 |
| ACCIDENT FUND | $649.06 |
| D&D HOME CENTER | $422.63 |
|  |  |
|  | $10,406.47 |
|  |  |
| FIRE FUND |  |
|  |  |
| DINGES FIRE COMPANY | $6,503.06 |
| EQUINOX INDUSTRIES | $754.89 |
| R&R FIRE TRUCK REPAIR | $3,219.08 |
| MUNICIPAL UNDERWRITERS  | $1,757.00 |
| STROBES N'MORE | $523.70 |
| ACCIDENT FUND | $428.00 |
|  |  |
|  | $13,185.73 |
|  |  |
| AMBULANCE FUND |  |
|  |  |
| EQUINOX INDUSTRIES | $754.90 |
| AIRGAS | $431.32 |
| R&R FIRE TRUCK REPAIR | $3,304.81 |
| ACCIDENT FUND | $2,472.86 |
| ACCIDENT FUND | $677.28 |
| STROBES N'MORE | $258.86 |
|  |  |
|  | $7,900.03 |
|  |  |

BUDGET AMENDMENTS: THIS IS TO SET UP ACCOUNTS IN THE AMBULANCE FUND TO EXPENSE THE ELECTRIC AND HEATING AT THE HAROLD STREET GARAGE.

**MOTION BY** D. BUTKOVICH, SECONDED BY S. BUTKOVICH TO ADD ACCOUNT 210-651-920-000, UTILITIES – ELECTRIC, AND BUDGET $2,000.00 AND DECREASE CONTINGENCY BY $2,000.00. MOTION CARRIED.

**MOTION BY** MACARTHUR, SECONDED BY KETCHER TO ADD ACCOUNT 210-651-921-000, UTILITIES – HEATING, AND BUDGET $1,500.00 AND DECREASE CONTINGENCY BY $1,500.00. MOTION CARRIED.

**NEW BUSINESS:**

MTA UP NORTH SUMMIT: **MOTION BY** FILLMAN, SECONDED BY MACARTHUR TO PAY THE BOARD EXPENSES FOR ATTENDING THE MTA UP NORTH SUMMIT ON JULY 23RD AND 24TH AT HARRIS, MI. MOTION CARRIED.

PLANNING COMMISSION – FILL VACANCY: **MOTION BY** S. BUTKOVICH, SECONDED BY FILLMAN TO ADVERTISE THE PLANNING COMMISSION VACANCY IN THE ADVISOR FOR TWO WEEKS. MOTION CARRIED.

**UNFINISHED BUSINESS:**

ARPA FUNDS: SUPERVISOR BUTKOVICH REPORTED CLOVERLAND ELECTRIC IS SCHEDULING THE MARINA STREET LIGHTS WORK. ALL PAYMENTS HAVE BEEN MADE AND THE INVOICES WERE FOR THE COMPLETED PROJECT.

THERE ARE STILL SOME MISSING FIRE SIGNS.

EGLE COMMUNITY ENERGY MANAGEMENT PROGRAM GRANT: SUPERVISOR BUTKOVICH REPORTED THE GRANT TO REPLACE THE STREET LIGHT LIGHTING IN THE ENTIRE TOWNSHIP WITH LED LIGHTING HAS BEEN APPROVED FOR $72,368.00. A LETTER STATING THE LIGHT SPECIFICATIONS IS STILL NEEDED FOR THE GRANT.

INVESTING & INVESTMENT POLICY: A NEW INVESTMENT POLICY WAS PRESENTED TO THE BOARD. APPROVAL WAS TABLED UNTIL NEXT MONTH’S MEETING DUE TO THE LACK OF TIME TO REVIEW THIS NEW POLICY.

WEX CREDIT CARD POLICY: CLERK FILLMAN COMMENTED THAT THE VEHICLES ARE NOT FUELED WHEN THEY RETURN FROM A CALL SO THE FUEL CARDS AREN’T NECESSARY IF THE VEHICLES ARE FULL WHEN THEY LEAVE THE BUILDING AND CHARGE ACCOUNTS CAN BE SET UP FOR THE ETHANOL FUEL.

**MOTION BY** FILLMAN TO NOT GET THE WEX FUEL CARDS AND SET UP A CHARGE ACCOUNT FOR THE ETHANOL FUEL. MOTION FAILED FOR LACK OF SUPPORT.

DISCUSSION FOLLOWED ON THE VERBIAGE OF THE WEX CREDIT CARD POLICY.

**MOTION BY** D. BUTKOVICH, SECONDED BY S. BUTKOVICH TO ADOPT THE WEX CREDIT CARD USE POLICY #06-24 WITH CHANGES. MOTION CARRIED.

**PUBLIC INPUT:**

TINA MASSEY – SHE IS RUNNING FOR MACKINAC COUNTY TREASURER.

LESTER LIVERMORE – HE IS RUNNING FOR MACKINAC COUNTY TREASURER.

A RESIDENT ON STIMAC ROAD EXPRESSED HIS CONCERNS ON THE SPEED OF THE VEHICLES AND REQUESTED CONSIDERING A SPEED CHANGE.

HOW MUCH MONEY WILL BE INVESTED?

VETERANS BOARD HAS FIRST OPTION OF SEEKING A BOARD MEMBER FOR COUNTY APPROVAL.

HSC FOUNDATION WILL BE SPONSORING A TRAP TEAM.

A GROUP OF RESIDENTS FROM NAUBINWAY PRESENTED TO THE BOARD THEIR IDEA TO HAVE FAMILY HISTORY PHOTO DISPLAYS PLACED IN THE NAUBINWAY PAVILION. THE BOARD WOULD NEED TO RUN THIS BY OUR INSURANCE CARRIER.

AMBULANCE REPORT:

NEW HIRE: **MOTION BY D**. BUTKOVICH, SECONDED BY S. BUTKOVICH TO HIRE RYAN WHEELER AS AN EMT TO THE AMBULANCE CORP. MOTION CARRIED.

**MOTION BY** KETCHER, SECONDED BY MACARTHUR TO HIRE ALYSSA MCGLINCH AS AN EMT TO THE AMBULANCE CORP. MOTION CARRIED.

HOLIDAY PAY: **MOTION BY** D. BUTKOVICH, SECONDED BY MACARTHUR TO PAY TIME AND A HALF FOR JULY 4TH, THANKSGIVING AND CHRISTMAS FOR THE PRIMARY CREW. MOTION CARRIED.

LAPTOP REQUEST: THE CORP IS REQUESTING A TOUGHBOOK AT A PRICE OF $2,700 TO $3,000. THE BOARD WILL GET A QUOTE FROM MANISTIQUE COMPUTERS.

CLERK FILLMAN ASKED SOMEONE ON THE CORP TO CHECK INTO HOW LONG IT WILL TAKE MED CONTROL TO SIGN OFF ON THE AMBULANCE LICENSE. EVERYTHING HAS BEEN DONE FOR THE LICENSE BUT MED CONTROL.

ASSESSOR REPORT:

LAPTOP: **MOTION BY** S. BUTKOVICH, SECONDED BY FILLMAN TO PURCHASE A HP LAPTOP PER THE ESTIMATE FROM MANISTIQUE COMPUTERS FOR $1,558.55. MOTION CARRIED.

JULY BOR: THE JULY BOARD OF REVIEW WILL BE HELD ON JULY 16TH AT 9 A.M.

GREAT LAKES GAS TRANSMISSION TAX TRIBUNAL CASE: A LEAD CASE HAS BEEN SELECTED, TOWNSHIP OF WEESAW, AND THE REMAINING 11 CASES WERE PLACED IN ABEYANCE. LAURA HALLIHAN ALSO REPRESENTS THE WEESAW TOWNSHIP. THE TRIBUNAL ALSO SEVERED THE 2024 APPEAL FROM 2023.

FIRE REPORT:

TIRE BID: ONLY ONE BID WAS RECEIVED FOR THE TIRES.

**MOTION BY** D. BUTKOVICH, SECONDED BY KETCHER TO ACCEPT THE TIRE BID FROM AJO TRUCKING LLC FOR $614.10. MOTION CARRIED.

ROADS:

THE CHLORIDE APPLICATION IS DOWN BUT H-40 IS NOT FINISHED.

MILE ROAD – THE WORK HAS NOT BEEN COMPLETED.

MILE ALLEY – THERE ARE THREE VERY BAD SPOTS.

MARINA:

CAMERA COMPUTER: DAN EDWARDS, MANISTIQUE COMPUTERS, CALLED STATING HE RECEIVED A REQUEST FROM ELMER ALBRIGHT FOR SOME WAY TO MONITOR THE CAMERAS AT THE MARINA. CLERK FILLMAN AND EDWARDS DISCUSSED USING ONE OF THE OLDER TOWNSHIP LAPTOPS FOR THIS.

**MOTION BY** FILLMAN, SECONDED BY KETCHER TO HAVE MANISTIQUE COMPUTERS SET UP ONE OF THE OLDER TOWNSHIP LAPTOPS TO THE MARINA CAMERA SYSTEMS. MOTION CARRIED.

PARKING LOT: SUPERVISOR BUTKOVICH REPORTED THE SOIL EROSION PERMIT HAS BEEN FILED WITH THE HEALTH DEPARTMENT AND WAITING ON APPROVAL BEFORE EXCAVATION CAN START.

**COMMUNICATIONS:**

PORTAGE TOWNSHIP – A FLYER FOR ELECTRONICS RECYCLING EVENT ON JULY 20TH IN CURTIS IS OPEN TO GARFIELD TOWNSHIP RESIDENTS.

CHARTER COMMUNICATIONS – A LETTER STATING SPECTRUM MID-AMERICA LLC ACQUIRED THE CABLE FRANCHISE FROM CCI SYSTEMS, INC, DBA, ASTREA ON MAY 31ST.

**MOTION BY** KETCHER, SECONDED BY FILLMAN TO ADJOURN AT 9:03 P.M. MOTION CARRIED.

RESPECTFULLY SUBMITTED:

PAULA FILLMAN

GARFIELD TOWNSHIP CLERK

(THESE DRAFT MINUTES ARE SUBJECT TO CORRECTION AND APPROVAL AT THE NEXT BOARD MEETING.)