MINUTES OF THE REGULAR MEETING

AUGUST 21, 2024

GARFIELD TOWNSHIP HALL, ENGADINE, MI 49827

THE MEETING WAS CALLED TO ORDER BY SUPERVISOR BUTKOVICH AT 6:30 P.M. WITH THE PLEDGE.

ROLL CALL: PRESENT – D. BUTKOVICH, FILLMAN, S. BUTKOVICH AND KETCHER. ABSENT – MACARTHUR.

MINUTES: **MOTION BY** KETCHER, SECONDED BY S. BUTKOVICH TO APPROVE THE MINUTES OF THE JULY 17TH REGULAR MEETING AND JULY 19THSPECIAL MEETING AS PRINTED. MOTION CARRIED.

TREASURER’S REPORT: **MOTION BY** KETCHER, SECONDED BY FILLMAN TO APPROVE THE TREASURER’S REPORT AS OF JULY 31ST AS PRINTED. MOTION CARRIED.

CLERK FILLMAN REPORTED A LETTER FROM THE IRS WAS RECEIVED ON 7/29 STATING THE W-2s FOR THE YEAR 2022 WERE FILED LATE. THE PROPOSED PENALTY AMOUNT IS $7,260.00. A REPLY WAS SENT TO THE IRS ON 8/09 IN TOTAL DISAGREEMENT TO THE CLAIM WITH THE SUPPORTING DOCUMENT OF THE PRIORITY MAILING RECEIPT DATED JANUARY 30, 2023.

CLERK FILLMAN REPORTED THAT SHE WAS NOT ABLE TO ATTEND THE MTA UP SUMMIT. SHE HAS RETURNED THE MEAL VOUCHER MONEY BUT HAS BEEN TRYING TO FIGURE OUT HOW TO REIMBURSE THE PER DIEM MONEY BECAUSE THIS IS PAYROLL AND THE TAXES HAVE BEEN PAID AND IS NOW PART OF HER INCOME. MTA HAS OFFERED ONE FREE REGISTRATION TO THE FALL REGIONAL MEETINGS.

ADDITIONAL BILLS FOR APPROVAL: **MOTION BY** D. BUTKOVICH, SECONDED BY S. BUTKOVICH TO APPROVE THE ADDITIONAL BILLS FOR PAYMENT. MOTION CARRIED.

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| GENERAL FUND |  |
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| HALLAHAN & ASSOCIATES | $298.35 |
| HIAWATHA CHEF SUPPLY | $491.00 |
| THE ADVISOR | $338.20 |
| DAN SMITH & COMPANY | $7,500.00 |
| BRAZDA'S HEATING & REFRIG | $303.20 |
| SUE BUTKOVICH | $324.31 |
| DUNCAN MACARTHUR | $310.24 |
| D&D GROCERIES | $256.28 |
| ELECTION SOURCE | $1,006.00 |
| D&D HOME CENTER | $281.81 |
| MIKE BUTKOVICH TRUCKING | $8,500.00 |
|  |  |
|  | $19,609.39 |
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| FIRE FUND |  |
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| DANNY'S AUTO VALUE | $367.99 |
| FIRE HOSE DIRECT | $2,241.28 |
| CHRISTOPHER WENDT | $1,790.31 |
|  |  |
|  | $4,399.58 |
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| AMBULANCE FUND |  |
|  |  |
| AIRGAS | $431.32 |
|  |  |
|  | $431.32 |
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| ROAD FUND |  |
|  |  |
| MACKINAC CO ROAD COMM | $3,575.00 |
| MACKINAC CO ROAD COMM | $6,545.00 |
| MACKINAC CO ROAD COMM | $34,911.63 |
| MACKINAC CO ROAD COMM | $4,194.75 |
|  |  |
|  | $49,226.38 |
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**NEW BUSINESS:**

L-4029: **MOTION BY** FILLMAN, SECONDED BY KETCHER TO LEVY THE MILLAGE AT 7.4890 MILLS AS OF DECEMBER 1, 2024 PER THE L-4029. MOTION CARRIED.

AUDIT REPORT: **MOTION BY** S. BUTKOVICH, SECONDED BY KETCHER TO ACCEPT THE AUDIT REPORT PREPARED BY DAN SMITH & COMPANY PC FOR YEAR ENDING MARCH 31, 2024. MOTION CARRIED.

THE BOARD WOULD ALSO LIKE THE AUDITORS TO ATTEND THE SEPTEMBER BOARD MEETING TO REVIEW THE REPORT WITH THE BOARD.

GRAYMONT GRANT: **MOTION BY** KETCHER, SECONDED BY S. BUTKOVICH TO ACCEPT THE GRAYMONT GRANT FOR AN EMERGENCY VEHICLE UTV TRAILER FOR $8,773.00 FOR THE FIRE DEPARTMENT. MOTION CARRIED.

MARIHUANA ESTABLISHMENT & FACILITIES APPLICATION EXTENSION: **MOTION BY** FILLMAN, SECONDED BY KETCHER TO ADOPT RESOLUTION 2024-10 TO EXTEND THE RECEIPT PERIOD FOR APPLICATIONS FOR AUTHORIZATION OF MARIHUANA ESTABLISHMENTS AND MARIHUANA FACILITIES UNTIL NOVEMBER 20, 2024. ROLL CALL: YES: FILLMAN, KETCHER AND D. BUTKOVICH. NAYS: S. BUTKOVICH. ABSENT: MACARTHUR. MOTION CARRIED.

WEBSITE: **MOTION BY** S. BUTKOVICH, SECONDED BY D. BUTKOVICH TO HIRE CIVIC CLARITY TO CREATE A TOWNSHIP WEBSITE PER THE QUOTE OF $1,249.00 FOR YEAR ONE. MOTION CARRIED.

URBAN & COMMUNITY FORESTRY GRANT: MADELINE SHEPARD, WATERSHEDS COORDINATOR, OF C.L.M. CONSERVATION DISTRICT PRESENTED THE INFORMATION FOR THE URBAN & COMMUNITY FORESTRY GRANT. ALL SHE NEEDS AT THIS TIME IS A LETTER OF COMMITMENT FROM THE TOWNSHIP TO PARTICIPATE IN THE PROGRAM.

**MOTION BY** D. BUTKOVICH, SECONDED BY S. BUTKOVICH TO SUBMIT A LETTER OF COMMITMENT TO C.L.M. CONSERVATION DISTRICT STATING THE TOWNSHIP WAS INTERESTED IN PARTICIPATING IN THE PROGRAM. MOTION CARRIED.

WREATHS ACROSS AMERICA: CINDY JOHNSON, REPRESENTING THE VALLIER FAMILY, PRESENTED INFORMATION ON THE WREATHS ACROSS AMERICA PROGRAM. WHAT THE VALLIER FAMILY WOULD LIKE TO DO IS PLACE WREATHS ON VETERANS GRAVES AT THE ENGADINE CEMETERY ON DECEMBER 14TH. CURRENTLY THEY ONLY HAVE ENOUGH FUNDING FOR THE ENGADINE CEMETERY. IF THEY CAN GET MORE SPONSORS, THEY WOULD CONSIDER EXPANDING THE PROGRAM TO THE OTHER TWO CEMETERIES IN THE TOWNSHIP. ALL THEY NEED FROM THE TOWNSHIP IS PERMISSION.

**MOTION BY** FILLMAN, SECONDED BY KETCHER TO ALLOW THE VALLIER FAMILY TO PARTNER WITH WREATHS ACROSS AMERICA TO PLACE WREATHS ON VETERANS GRAVES AT THE ENGADINE CEMETERY ONLY AT THIS TIME. MOTION CARRIED.

**UNFINISHED BUSINESS:**

ARPA FUNDS: A DATE IS PENDING FROM CLOVERLAND ELECTRIC WHEN THE MARINA ROAD STREET LIGHT WORK WILL BEGIN.

EGLE COMMUNITY ENERGY MANAGEMENT PROGRAM GRANT: THE FIXTURES ARE TO ARRIVE IN ABOUT TWO WEEKS. SCHEDULING IS ABOUT A MONTH OUT.

INVESTING & INVESTMENT POLICY: **MOTION BY** D. BUTKOVICH, SECONDED BY S. BUTKOVICH TO ADOPT RESOLUTION 2024-11 FOR INVESTING SURPLUS FUNDS AND ANY PRIOR INVESTMENT RESOLUTIONS OR POLICIES ARE NULL AND VOID. ROLL CALL: YES: D. BUTKOVICH, S. BUTKOVICH, KETCHER AND FILLMAN. NAYS: NONE. ABSENT: MACARTHUR. MOTION CARRIED.

A DISCUSSION FOLLOWED ON THE AMOUNT OF MONEY FROM EACH FUND TO INVEST WITH MICHIGAN CLASS.

**MOTION BY** S. BUTKOVICH, SECONDED BY D. BUTKOVICH TO INVEST THE FOLLOW AMOUNTS WITH MICHIGAN CLASS. GENERAL FUND - $120,000.00, FIRE FUND - $80,000.00, AMBULANCE FUND - $200,000.00, MAJOR EQUIPMENT REPLACEMENT - $300,000.00, ROAD FUND - $200,000.00 AND STATE REVENUE FUNDS - $30,000.00. A TOTAL OF $930,000.00. MOTION CARRIED.

**PUBLIC INPUT:**

WHAT ARE THE PLANS FOR MAINTAINING INDIAN TRAIL.

MILLER FARM MANURE SPILLAGE IS LEFT ON THE ROADS.

WHAT ARE THE PLANS FOR REPAIR OR REPLACEMENT OF ELM AND PARKMOOR STREETS PAVEMENT.

THE VETERANS’ BOARD WAS SERVED A LAW SUITE BY THE COUNTY BOARD.

AMBULANCE REPORT:

LAPTOP: **MOTION BY** D. BUTKOVICH, SECONDED BY KETCHER TO PURCHASE FROM MANISTIQUE COMPUTERS FOR $1,000.00 A LAPTOP INCLUDING LABOR. MOTION CARRIED.

FIRE REPORT:

CHIEF WENDT REPORTED THE ESTIMATED PROFIT IS $15,000.00 FROM THE FUND RAISER.

**MOTION BY** D. BUTKOVICH, SECONDED BY KETCHER TO APPROVE THE PURCHASE OF A UTV TRAILER FROM D.R. TRAILER SALES FOR $11,725.00 USING THE GRAYMONT GRANT AND FIRE FUNDS. MOTION CARRIED.

FIRE OFFICERS TRAVELED TO ROLAND FIRE DEPARTMENT IN IOWA TO INSPECT THE TANKER/PUMPER FOR SALE FOR $150,000.00. A SALES AGREEMENT WAS SIGNED AND THE DOWN PAYMENT WAS MADE. THE TANKER WILL BE AVAILABLE IN LATE OCTOBER WHEN THE ROLAND FIRE DEPARTMENT RECEIVES THEIR REPLACEMENT.

ROADS:

STREET LIGHT – LAKEVIEW DRIVE. A DISCUSSION ON ADDING A STREET ON THE CORNER OF H-40 AND LAKEVIEW DRIVE. THERE IS CURRENTLY A POLE THERE, SO ONLY A LIGHT NEEDS TO BE PUT UP.

**MOTION BY** FILLMAN, SECONDED BY KETCHER TO INSTALL A STREET LIGHT ON THE POLE AT THE CORNER OF H-40 AND LAKEVIEW DRIVE FOR $285.00. MOTION CARRIED.

MARINA:

PARKING LOT: THE EXCAVATING AND GRAVEL IS DONE. THE ELECTRIC IS DONE. CLOVERLAND WILL HOOK UP THE POWER WHEN THEY START THE STREET LIGHT PROJECT ON MARINA ROAD.

THE LAPTOP THAT WAS GOING TO BE USED TO ACCESS THE CAMERAS AT THE MARINAS WOULD NOT WORK. MANISTIQUE COMPUTER IS WORKING ON A RECYCLED LAPTOP FOR USE AT THE MARINA.

**MOTION BY** D. BUTKOVICH, SECONDED BY KETCHER TO PURCHASE A RECYCLED LAPTOP FROM MANISTIQUE COMPUTERS FOR $139.99 PLUS LABOR FOR THE MARINA CAMERA. MOTION CARRIED.

BUILDING AND GROUNDS:

CANOPY DONATION: DAVE AND DEB FRAZIER DONATED A 10’ X 10’ OUTDOOR CANOPY WITH ATTACHED SIDES WITH THE REQUEST IT BE USED FOR CEMETERY BURIALS. A THANK YOU LETTER WILL SENT FOR THIS DONATION. THE BOARD DID DISCUSS HOW THE CANOPY WILL BE LOANED OUT.

ENGADINE CAMERA SYSTEM: THE RECORDER SYSTEM FOR THE ENGADINE CAMERAS IS BROKEN.

**MOTION BY** FILLMAN, SECONDED BY KETCHER TO PURCHASE FROM MANISTIQUE COMPUTERS A REPLACEMENT RECORDER FOR $400.00 INCLUDING PARTS AND LABOR. MOTION CARRIED.

CLERK FILLMAN QUESTIONED WHAT WAS THE $180.00 PURCHASE TO STATE OF MICHIGAN MIDEAL. IT WAS FOR A MEMBERSHIP IN ORDER TO GET THE WEX FUEL CREDIT CARD.

**COMMUNICATIONS:** NONE

**MOTION BY** KETCHER, SECONDED BY FILLMAN TO ADJOURN AT 9:04 P.M. MOTION CARRIED.

RESPECTFULLY SUBMITTED:

PAULA FILLMAN

GARFIELD TOWNSHIP CLERK

(THESE DRAFT MINUTES ARE SUBJECT TO CORRECTION AND APPROVAL AT THE NEXT BOARD MEETING.)