MINUTES OF THE REGULAR MEETING

SEPTEMBER 18, 2024

GARFIELD TOWNSHIP HALL, ENGADINE, MI 49827

THE MEETING WAS CALLED TO ORDER BY SUPERVISOR BUTKOVICH AT 6:30 P.M. WITH THE PLEDGE.

ROLL CALL: PRESENT – D. BUTKOVICH, FILLMAN, S. BUTKOVICH, MACARTHUR AND KETCHER.

MINUTES: **MOTION BY** KETCHER, SECONDED BY S. BUTKOVICH TO APPROVE THE MINUTES OF THE AUGUST 21ST REGULAR MEETING AS PRINTED. MOTION CARRIED.

TREASURER’S REPORT: **MOTION BY** MACARTHUR, SECONDED BY FILLMAN TO APPROVE THE TREASURER’S REPORT AS OF AUGUST 31ST AS PRINTED. MOTION CARRIED.

TREASURER BUTKOVICH REQUESTED APPROVAL TO SEPARATE THE FIRE AND AMBULANCE ACCOUNT AT FIRST NATIONAL BANK OF ST. IGNACE SO IT IS EASIER TO KEEP TRACK OF FUNDS DUE TO THE SEPARATE ACCOUNTS AT MICHIGAN CLASS BY OCTOBER 1ST. CLERK FILLMAN SUGGESTED WAITING TO SEE HOW THIS WILL WORK SINCE THE MONEY WAS JUST TRANSFERRED ON MONDAY AND SHE HAS NOT YET SET UP THE NEW ACCOUNTS TO REFLECT THESE INVESTMENT.

**MOTION BY** S. BUTKOVICH, SECONDED BY D. BUTKOVICH TO SEPARATE THE FIRE AND AMBULANCE ACCOUNT AT FIRST NATIONAL BANK OF ST. IGNACE. MOTION CARRIED.

**MOTION BY** S. BUTKOVICH, SECONDED BY MACARTHUR TO INVEST $4,000.00 FROM THE WATERWAYS ACCOUNT WITH MICHIGAN CLASS. MOTION CARRIED.

ADDITIONAL BILLS FOR APPROVAL: **MOTION BY** S. BUTKOVICH, SECONDED BY KETCHER TO APPROVE THE ADDITIONAL BILLS FOR PAYMENT. MOTION CARRIED.

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| GENERAL FUND |  |
|  |  |
| MACKINAC COUNTY CLERK | $370.99 |
| ACCIDENT FUND | $2,853.30 |
| KLATY'S PH&E | $4,885.00 |
| KLATY'S PH&E | $500.00 |
|  |  |
|  | $8,609.29 |
|  |  |
| FIRE FUND |  |
|  |  |
| R&R FIRE TRUCK REPAIR | $404.00 |
| IMPACT RESCUE | $1,380.00 |
|  |  |
|  | $1,784.00 |
|  |  |
| AMBULANCE FUND |  |
|  |  |
| AIRGAS | $464.80 |
| ACCIDENT FUND | $1,902.20 |
|  |  |
|  | $2,367.00 |
|  |  |
| MAJOR EQUIPMENT REPLACEMENT |  |
|  |  |
| ELITE AMBULANCE SALES | $178,250.00 |
|  |  |

**NEW BUSINESS:**

AUDITOR REPORT: DAN SMITH, CPA, WAS IN ATTENDANCE AND PRESENTED A REVIEW OF THE AUDIT REPORT TO THE TOWNSHIP BOARD.

ADVERTISE SNOW PLOWING BIDS: **MOTION BY** D. BUTKOVICH, SECONDED BY KETCHER TO ADVERTISE FOR SNOW PLOWING BIDS FOR TWO WEEKS IN THE ADVISOR. MOTION CARRIED.

PLANNING COMMISSION ADDITIONAL MEETING: CLERK FILLMAN REPORTED THE PLANNING COMMISSION HAS BEEN WORKING ON THE SOLAR ENERGY ORDINANCE AND UPDATING THE MASTER PLAN AND WOULD LIKE TO HOLD A MEETING IN OCTOBER TO CONTINUE THE WORK.

**MOTION BY** FILLMAN, SECONDED BY MACARTHUR TO ADVERTISE THE OCTOBER 14TH MEETING OF THE PLANNING COMMISSION IN THE ADVISOR AND POST. MOTION CARRIED.

**UNFINISHED BUSINESS:**

ARPA FUNDS: SUPERVISOR BUTKOVICH REPORTED THE NEW LIGHTING ON MARINA ROAD HAS BEEN COMPLETED AND IT LIGHTS UP THE ROAD WELL. A DISCUSSION FOLLOWED ABOUT HOW TO SPEND THE REMAINING ARPA FUNDS WHICH IS APPROXIMATELY $40,000.00. A DECISION NEEDS TO BE MADE BY NOVEMBER.

EGLE COMMUNITY ENERGY MANAGEMENT PROGRAM GRANT: CLOVERLAND ELECTRIC HAS ISSUED THE INVOICE FOR THE LIGHTS. THE TOWNSHIP HAS TO PAY UP FRONT AND REIMBURSEMENT WILL BE ISSUED FROM THE GRANT AS THE PROJECT BEGINS. THE LIGHTS ARE SCHEDULED TO BE SHIPPED TO CLOVERLAND ON OCTOBER 2ND.

**MOTION BY** D. BUTKOVICH, SECONDED BY S. BUTKOVICH TO PAY CLOVERLAND ELECTRIC FOR THE LIGHTING IN THE AMOUNT OF $72,368.00. MOTION CARRIED.

WEBSITE: SUPERVISOR BUTKOVICH IS WORKING WITH ACCU NET IN SETTING UP THE DOMAIN AND LOGO.

WEX FUEL CREDIT CARD: TREASURER BUTKOVICH REPORTED SHE IT STILL WAITING FOR ALL THE SIGNATURES ON THE WEX FUEL CREDIT CARD POLICY.

CLERK FILLMAN CLARIFIED THIS CARD SHOULD NOT BE USED AT D&D GROCERIES OR BEAUDOIN’S SERVICE BECAUSE THERE IS A CHARGE SYSTEM IN PLACE. SHE ALSO STATED THE USE OF THESE CARDS WILL CAUSE PROCESSING FEES TO THESE BUSINESSES. THE TOWNSHIP SHOULD NOT BE PENALIZING A SMALL BUSINESS TAXPAYER WITH ADDITIONAL FEES BY USING THESE CARDS WHEN A GOOD CHARGE SYSTEM IS IN PLACE. A DISCUSSION FOLLOWED WITH A STATEMENT THAT THE WEX CREDIT CARD POLICY DOESN’T STATE THIS.

CLERK FILLMAN AGAIN QUESTIONED WHY WE HAD TO JOIN MIDEAL TO GET THESE CARDS. TREASURER BUTKOVICH STATED SHE WOULD SEND THE INFORMATION SHE HAS ON THIS.

**PUBLIC INPUT:**

DOUG SANBORN, HSC MANAGER, COMPLIMENTED THE AMBULANCE STAFF IN PREFORMING THEIR WORK WHILE SAVING A WORKER HAVING A STROKE.

HOW MUCH MONEY WAS INVESTED? WHY NOT INVEST THE REST OF IT?

THE SUGGESTION OF GETTING NEW PLAYGROUND EQUIPMENT WOULD BE A PREFECT PROJECT FOR HSC FOUNDATION TO WRITE A GRANT.

THE LAW SUIT BETWEEN MACKINAC COUNTY AND VETERANS’ SERVICES COULD HAVE ATTORNEY FEES EXCEEDING $50,000.00

THE MACKINAC COUNTY VETERAN’S SERVICE OFFICER WAS RECOGNIZED AS THE BEST SERVICE OFFICER IN MICHIGAN BY THE AMERICAN LEGION. 924 VETERANS RECEIVED AN ESTIMATED $15 MILLION IN SERVICES.

MACKINAC COUNTY BOARD OF COMMISSIONERS WILL BE LEVYING ONLY 80% OF THE MILLAGE FOR THE VETERANS’ SERVICES.

HSC FOUNDATION WILL HOLD THE 2ND ANNUAL MEET AND GREET ON OCTOBER 18TH.

AMBULANCE REPORT:

THE LEADERSHIP TEAM IS REQUESTING TO HOST AN OPEN HOUSE SHOWCASING THE NEW AMBULANCE AND ALSO MAYBE IN CONJUNCTION WITH THE FIRE DEPARTMENT WITH THE NEW TANKER USING DONATION FUNDS. A DISCUSSION FOLLOWED WITH THE GUIDANCE FROM MTA THAT THIS WOULD BE A LAWFUL EXPENSE PROMOTING THE DEPARTMENTS.

THE NEW AMBULANCE IS NEARLY COMPLETED. ONCE THE FINAL PAYMENT IS RECEIVED, THE AMBULANCE WILL BE DELIVERED TO US BY FLAT BED TRUCK.

RYNE OZANICH SUGGESTED WE ADVERTISE 791 IS FOR SALE AND SEE IF WE GET ANY INTEREST.

**MOTION BY** S. BUTKOVICH, SECONDED BY D. BUTKOVICH TO LIST ON LINE THE 2010 FORD E-450 ROAD RESCUE (791) IS FOR SALE FOR $20,000.00 PENDING THE ARRIVAL OF THE NEW AMBULANCE. MOTION CARRIED.

THE RESCUE BOGGAN NEEDS TO BE SAND BLASTED AND REPAINTED.

**MOTION BY** D. BUTKOVICH, SECONDED BY MACARTHUR TO HIRE GREG KING TO SAND BLAST THE RESCUE BOGGAN FOR AN ESTIMATED COST OF $500.00 AND THE TOWNSHIP TO PURCHASE THE SUPPLIES. MOTION CARRIED.

THE LEADERSHIP TEAM HAS GIVEN THE BOARD A FILE OF POLICES THEY HAVE DEVELOPED. IT WAS DECIDED TO HOLD A SPECIAL MEETING ON OCTOBER 7TH AT 11 A.M. TO REVIEW THESE POLICIES ALONG WITH THE FIRE DEPARTMENT DISCIPLINARY POLICY WITH THE ATTORNEY’S CHANGES AND NOTES.

LAPTOP: THE NEW LAPTOP HAS BEEN INSTALLED BUT THE MICROSOFT OFFICE WAS TOO OLD OF A VERSION TO BE TRANSFERRED TO THE NEW LAPTOP. MANISTIQUE COMPUTERS WAS ABLE TO FIND A NEW VERSION UNDER $250.00 AND WILL GET IT INSTALLED.

FIRE REPORT:

THE ENCLOSED TRAILER IS READY TO BE PICKED UP. THE FINAL PAYMENT AND TAX-EXEMPT FORMS WILL BE NEEDED.

RESIGNATION: **MOTION BY** D. BUTKOVICH, SECONDED BY MACARTHUR TO ACCEPT THE RETIREMENT LETTER FROM JEFF SLACK. MOTION CARRIED.

A THANK YOU WILL BE SENT TO JEFF FOR HIS SERVICE TO THE FIRE DEPARTMENT.

ROADS:

THE ROAD WORK TO BROWN ROAD STARTED TODAY.

MARINA:

A REQUEST WAS MADE BY TWO PEOPLE TO STORE THEIR BOATS AND TRAILERS IN THE NEW PARKING LOT FOR THE WINTER. SUPERVISOR BUTKOVICH STATED HE CONTACTED THE TOWNSHIP INSURER RECOMMENDING THEY SIGN A WAIVER SO THAT THE TOWNSHIP WOULD NOT BE RESPONSIBLE FOR DAMAGE OR LOSSES AND THEY WERE AGREEABLE. AFTER A DISCUSSION THIS WOULD OPEN THE TOWNSHIP UP FOR OTHERS TO WANT TO PARK, THE TOWNSHIP IS NOT IN THE RENTAL STORAGE BUSINESS AND WE NEED SOMEPLACE TO PLOW THE SNOW TO KEEP THE ACCESS TO THE GARAGE. THE FINAL DECISION TO THIS WAS NO.

BUILDING AND GROUNDS:

FLOOR WAX & FLOOR STRIPPER: **MOTION BY** S. BUTKOVICH, SECONDED BY KETCHER TO PURCHASE 4 – 5 GALLONS OF FLOOR WAX, AND 2 – 5 GALLONS OF FLOOR STRIPPER FROM KSS ENTERPRISES FOR $937.58. MOTION CARRIED.

FIRE SIGNS: TREASURER BUTKOVICH REPORTED THERE SEEMS TO BE SOME CONFUSION NOW AS TO WHO IS DOING THE FIRE SIGN ORDERING, INSTALL AND REPORTING TO 911. DUE TO THE ARPA FIRE SIGN PROJECT THE TOWNSHIP WAS INCLUDING ANY NEW SIGNS INTO THE PROJECT. WE NOW NEED TO GO BACK TO THE FORMER PROCESS OF THE ZONING ADMINISTRATOR ASSIGNING THE NEW FIRE NUMBER, COLLECTING THE SIGN FEE, ORDERING THE SIGN AND REPORTING TO 911.

SEPTIC TANK PUMPING: **MOTION BY** D. BUTKOVICH, SECONDED BY FILLMAN TO HIRE MR. CLEAN TO PUMP THE SEPTIC TANKS AT ENGADINE HALL AND NAUBINWAY PAVILION. MOTION CARRIED.

**COMMUNICATIONS:**

LUCE COUNTY ECONOMIC DEVELOPMENT INVITATION TO THE 16TH ANNUAL LEGISLATIVE LUNCHEON ON OCTOBER 4TH.

HIGHLINE INVITATION TO THE GRAND OPENING AND EXPO OF THE NEWBERRY WAREHOUSE ON OCTOBER 17TH.

**MOTION BY** KETCHER, SECONDED BY S. BUTKOVICH TO ADJOURN AT 8:57 P.M. MOTION CARRIED.

RESPECTFULLY SUBMITTED:

PAULA FILLMAN

GARFIELD TOWNSHIP CLERK

(THESE DRAFT MINUTES ARE SUBJECT TO CORRECTION AND APPROVAL AT THE NEXT BOARD MEETING.)