CHECK LIST FOR HALL RENTAL

1. WASH AND DRY TABLES
2. WASH AND DRY COUNTERS
3. SWEEP AND MOP FLOORS
4. PUT TABLES AND CHAIRS BACK IN ORIGINAL POSITION
5. WIPE DOWN STOVE AND OVENS
6. CLEAN SINKS
7. TAKE OUT TRASH (MUST USE OWN TRASH BAGS AND CLEANING SUPPLIES.)
8. MUST FURNISH YOUR OWN DISH TOWELS AND DISH CLOTHES, ETC.
9. MAKE SURE ALL APPLIANCES AND STOVES ARE TURNED OFF

PLEASE DO NOT USE DUST MOP AS WET MOP

CHAIRS ARE FOR SITTING ON – NOT THE TABLES

LOCK DOORS WHEN LEAVING AND DROP KEYS IN LOCK BOX ON THE FRONT DOOR OF THE TOWNSHIP HALL IN ENGADINE.

THANK YOU FOR HELPING TO KEEP OUR BUILDING CLEAN.