MINUTES OF THE REGULAR MEETING

NOVEMBER 20, 2024

GARFIELD TOWNSHIP HALL, ENGADINE, MI 49827

THE MEETING WAS CALLED TO ORDER BY SUPERVISOR BUTKOVICH AT 6:30 P.M. WITH THE PLEDGE.

CLERK FILLMAN ADVISED THE PUBLIC THAT ALL THE BOARD MEMBERS HAVE TAKEN THE OATH OF OFFICE AND THEIR DUTIES BEGAN AT NOON ON THAT DAY.

ROLL CALL: PRESENT – D. BUTKOVICH, FILLMAN, S. BUTKOVICH, ALBRIGHT AND M. BUTKOVICH.

MINUTES: **MOTION BY** S. BUTKOVICH, SECONDED BY D. BUTKOVICH TO APPROVE THE MINUTES OF THE OCTOBER 16TH REGULAR MEETING AS PRINTED. MOTION CARRIED.

TREASURER’S REPORT: **MOTION BY** D. BUTKOVICH, SECONDED BY ALBRIGHT TO APPROVE THE TREASURER’S REPORT AS OF OCTOBER 31ST AS PRINTED. MOTION CARRIED.

**MOTION BY** D. BUTKOVICH, SECONDED BY S. BUTKOVICH TO TRANSFER THE FOLLOWING AMOUNTS TO MICHIGAN CLASS: GENERAL FUND $60,000.00, FIRE FUND $30,000.00 AND AMBULANCE FUND $40,000.00. MOTION CARRIED.

CLERK FILLMAN AGAIN QUESTIONED WHY SHE IS NOT ON THE MICHIGAN CLASS ACCOUNT. SHE UNDERSTANDS MICHIGAN CLASS ONLY ALLOWS TWO NAMES ON THE ACCOUNT BUT AGAIN EXPRESSED HER CONCERNS THAT THE TWO NAMES LISTED ARE THE TREASURER AND DEPUTY TREASURER. TREASURER BUTKOVICH STATED THERE WAS A REASON THAT IT SHOULD BE HER AND HER DEPUTY AND WILL GET THE INFORMATION TO THE CLERK.

CLERK FILLMAN REPORTED THE IRS HAS RESPONDED AND BASED ON THE INFORMATION PROVIDED IN THE AUGUST 9TH LETTER, THEY HAVE REMOVED THE PENALTY OF $7,260.00 FROM THE TOWNSHIP ACCOUNT.

CLERK FILLMAN REPORTED SHE HAS REIMBURSED THE TOWNSHIP FOR THE PER DIEM ISSUED TO HER FOR THE MTA UP SUMMIT THAT SHE WAS NOT ABLE TO ATTEND. SHE ATTENDED THE FALL REGIONAL MEETING IN MARQUETTE AND REIMBURSEMENT WAS DONE BY NOT TAKING THE MEETING PER DIEM AND DEDUCTING FROM THE MILEAGE WHICH IS ALL DOCUMENTED ON THE TOWN ORDER.

ADDITIONAL BILLS FOR APPROVAL: **MOTION BY** D. BUTKOVICH, SECONDED BY FILLMAN TO APPROVE THE ADDITIONAL BILLS FOR PAYMENT. MOTION CARRIED.

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| GENERAL FUND |  |
|  |  |
| FOSTER SWIFT | $799.50 |
| ELECTION SOURCE | $1,006.00 |
| ADVISOR | $390.90 |
| J.F. AHERN CO | $282.56 |
| ACCIDENT FUND | $2,187.53 |
|  |  |
|  | $4,666.49 |
|  |  |
| FIRE FUND |  |
|  |  |
| R&R FIRE TRUCK SERVICE | $1,787.33 |
| J.F. AHERN CO | $603.08 |
| ACCIDENT FUND | $285.33 |
|  |  |
|  | $2,675.74 |
|  |  |
| AMBULANCE FUND |  |
|  |  |
| AIRGAS | $1,122.69 |
| DANNY'S AUTO VALUE | $434.79 |
| D&D GROCERIES | $347.73 |
| STRYKER  | $1,124.55 |
| R&R FIRE TRUCK SERVICE | $343.00 |
| R&R FIRE TRUCK SERVICE | $1,208.84 |
| RYNE OZANICH | $264.20 |
| ACCIDENT FUND | $2,282.64 |
| MUNICIPAL UNDERWRITERS | $1,604.00 |
| NORTHERN FABRICATION  | $442.83 |
|  |  |
|  | $9,175.27 |
|  |  |
| ROAD FUND |  |
|  |  |
| MACKINAC CO ROAD COMM | $1,487.50 |
| MACKINAC CO ROAD COMM | $24,443.93 |
| MACKINAC CO ROAD COMM | $34,911.63 |
|  |  |
|  | $60,843.06 |

**NEW BUSINESS:**

MARIHUANA ESTABLISHMENT & FACILITIES APPLICATION EXTENSION: **MOTION BY** D. BUTKOVICH, SECONDED BY ALBRIGHT TO ADOPT RESOLUTION 2024-12 TO EXTEND THE RECEIPT PERIOD FOR APPLICATIONS FOR AUTHORIZATION OF MARIHUANA ESTABLISHMENTS AND MARIHUANA FACILITIES UNTIL FEBRUARY 19, 2025. ROLL CALL: YES: D. BUTKOVICH, ALBRIGHT, FILLMAN AND M. BUTKOVICH.

NAYS: S. BUTKOVICH. MOTION CARRIED.

ADVERTISE PLANNING COMMISSION MEETING SCHEDULE: **MOTION BY** FILLMAN, SECONDED BY S. BUTKOVICH TO ADVERTISE THE PLANNING COMMISSION 2025 MEETING SCHEDULE IN THE ADVISOR. MOTION CARRIED.

APPROVE TAX COLLECTION TRAINING: **MOTION BY** D. BUTKOVICH, SECONDED BY FILLMAN TO APPROVE THE TREASURER ATTENDING THE MTA TAX COLLECTION TRAINING, MILEAGE AND PER DIEM. MOTION CARRIED.

APPROVE NEW OFFICIAL TRAINING: **MOTION BY** FILLMAN, SECONDED BY S. BUTKOVICH TO APPROVE THE EXPENSES FOR THE NEW TRUSTEES TO ATTEND MTA NEW OFFICIAL TRAINING. MOTION CARRIED.

COMMITTEE APPOINTMENTS: **MOTION BY** D. BUTKOVICH, SECONDED BY FILLMAN TO ADVERTISE FOR TWO WEEKS THE OPEN ALTERNATE SEAT ON THE ZONING BOARD OF APPEALS IN THE ADVISOR. MOTION CARRIED.

**MOTION BY** D. BUTKOVICH, SECONDED BY FILLMAN TO APPOINT MATT BUTKOVICH TO CHAIR THE ROAD COMMITTEE. MOTION CARRIED.

**MOTION BY** D. BUTKOVICH, SECONDED BY S. BUTKOVICH TO APPOINT ELMER ALBRIGHT TO THE PLANNING COMMISSION AS THE BOARD REPRESENTATIVE. MOTION CARRIED.

HIGHLINE INTERNET: THE TOWNSHIP HAS BEEN OFFERED HIGHLINE INTERNET SERVICE AT NO CHARGE AS A SERVICE TO THE TOWNSHIP.

**MOTION BY** FILLMAN, SECONDED BY ALBRIGHT TO SWITCH THE TOWNSHIP INTERNET SERVICE TO HIGHLINE. MOTION CARRIED.

ELECTION YEAR RECAP: CLERK FILLMAN REPORTED TO THE BOARD A RECAP OF THE 2024 ELECTIONS WITH INFORMATION ON THE LAW CHANGES FROM 2022, EARLY VOTING, AND VOTER ISSUES.

**UNFINISHED BUSINESS:**

ARPA FUNDS: SUPERVISOR BUTKOVICH PRESENTED THE BOARD WITH COST ESTIMATES FOR REPLACING THE CURTAINS AT BOTH PAVILIONS AND ADDING ROLL UP CURTAINS FOR THE WEST END OF THE ENGADINE PAVILION. ALSO, COST ESTIMATES FOR PLAYGROUND EQUIPMENT AT THE MARINA. THERE IS APPROXIMATELY $40,000.00 LEFT TO ALLOCATE BY THE END OF THE YEAR. MORE INFORMATION WILL BE GATHERED FOR THE PLAYGROUND EQUIPMENT FOR THE DECEMBER MEETING.

**MOTION BY** FILLMAN, SECONDED BY D. BUTKOVICH TO PURCHASE FROM ENGINEERED TEXTILE PRODUCTS ALL THE CURTAINS FOR THE ENGADINE AND NAUBINWAY PAVILIONS FOR $5,881.20. MOTION CARRIED.

EGLE COMMUNITY ENERGY MANAGEMENT PROGRAM GRANT: THE LIGHT FIXTURES HAVE ARRIVED AND CLOVERLAND WILL INSTALL AS THEY HAVE TIME AND WILL WORK OVER THE WINTER.

WEBSITE: SUPERVISOR BUTKOVICH REPORTED THE WORK IS PROGRESSING ALONG ON THE WEBSITE. A DRAFT FOR REVIEW WILL BE PRESENTED TO THE BOARD BEFORE LAUNCHING THE WEBSITE.

WEX FUEL CREDIT CARD: TREASURER BUTKOVICH REPORTED SHE STILL IS WAITING ON A FEW MORE SIGNATURES ON THE WEX FUEL CREDIT CARD POLICY. AFTER A DISCUSSION WITH CHRIS KING, IT WAS AGREED TO NOT INCLUDE SEVERAL CORP MEMBERS THAT HARDLY PULL CALL AND IF THEY DO, THEY ARE ON CALL WITH A MEMBER THAT WOULD HAVE ACCESS TO THE CARD.

TOWNSHIP PERSONNEL POLICY: SUPERVISOR BUTKOVICH REPORTED THEY ARE WORKING WITH THE ATTORNEY AND THE PROCESS IS GOING SLOW.

OPEN SNOW PLOWING BIDS: PRIOR TO THE MEETING, SUPERVISOR BUTKOVICH INQUIRED IF ANY BIDS HAD BEEN RECEIVED FOR THE ENGADINE LOCATION, AND THERE HAD NOT. SUPERVISOR BUTKOVICH VERBALLY REQUESTED BIDS FROM JOEL EVERHART AND ZEKE DEWYSE.

**MOTION BY** FILLMAN, SECONDED BY ALBRIGHT TO ACCEPT THE BID QUOTE FROM ZEKE DEWYSE FOR PLOWING AT $200.00 PER HOUR, CHARGED IN 1/4 HOUR INCREMENTS AND SHOVELING AT $85.00 PER HOUR, CHARGED IN 1/4 HOUR INCREMENTS FOR THE ENGADINE LOCATIONS. MOTION CARRIED.

**PUBLIC INPUT:**

AUSTIN KIMBERLING, NEWLY ELECTED COUNTY COMMISSIONER FOR DISTRICT 2, INTRODUCED HIMSELF.

DARYL SCHROEDER, NEWLY ELECTED COUNTY COMMISSIONER FOR DISTRICT 1, THANKED EVERYONE FOR THEIR SUPPORT.

A THANK YOU TO THE BOARD FOR INVESTING MORE MONEY WITH MICHIGAN CLASS.

THE SOONER THE ROAD COMMITTEE MEETS AND GETS WORK SCHEDULED FOR NEXT YEAR WOULD BE BEST CONSIDERING THE NEW MAINTENANCE SCHEDULE FROM THE COUNTY ROAD COMMISSION.

HOW IS THE E.U.P. CONNECT COLLABORATIVE INCORPORATING WITH THE TOWNSHIP?

LAWSUIT BETWEEN COUNTY AND VETERANS BOARD – A 72 PAGE BRIEF WAS RECEIVED FROM THE COUNTY ATTORNEY AND THE VETERANS BOARD ATTORNEY HAS 21 DAYS TO REPLY.

HSC FOUNDATION – THE FOUNDATION MAY RECEIVE A SIZABLE DONATION FROM A CLUB MEMBER’S ESTATE.

AMBULANCE REPORT:

NEW AMBULANCE: THE TITLE ISSUES FOR THE NEW AMBULANCE HAVE BEEN RESOLVED. THE LICENSING HAS BEEN RECEIVED BY THE STATE AND THE FINAL INSPECTION IS SCHEDULED.

SQUAD BENCH GRAB RAIL: **MOTION BY** D. BUTKOVICH, SECONDED BY FILLMAN TO PURCHASE FOR THE NEW AMBULANCE, A SQUAD BENCH GRAB RAIL FROM SPECIALTY VEHICLE HARDWARE FOR $430.70 PLUS SHIPPING. MOTION CARRIED.

OPEN HOUSE: THE OPEN HOUSE FOR THE PUBLIC TO VIEW THE NEW VEHICLES AND EQUIPMENT PURCHASED FOR THE AMBULANCE AND FIRE DEPARTMENTS IS PUT ON HOLD UNTIL THE SPRING OR EARLY SUMMER.

ASSESSOR REPORT:

ASSESSOR MAKI REQUESTED THE DECEMBER BOARD OF REVIEW TO BE ON TUESDAY, DECEMBER 10TH AT 9 A.M.

FIRE REPORT:

FEMA GRANT: **MOTION BY** D. BUTKOVICH, SECONDED BY FILLMAN TO HIRE JW2 FIRE CONSULTANTS TO WRITE THE FEMA GRANT FOR TURN OUT GEAR FOR $1,250.00. MOTION CARRIED.

OLD TANKER: THE OLD TANKER HAS BEEN TAKEN OUT OF SERVICE AND IS READY FOR BIDDING.

**MOTION BY** D. BUTKOVICH, SECONDED BY FILLMAN TO ADVERTISE FOR BIDS ON THE OLD TANKER IN THE ADVISOR TO BE RECEIVED BY DECEMBER 18TH BY NOON AND ON ANY BIDDING WEBSITES. MOTION CARRIED.

CHIEF WENDT REPORTED MIOSHA HAS NEW GUIDELINES FOR FIRE DEPARTMENTS FOR APPARATUS REPLACEMENTS. THE ENGADINE ENGINE WOULD FALL INTO THESE NEW GUIDELINES FOR REPLACEMENT. THE TOWNSHIP SHOULD BE LOOKING FOR GRANT OPPORTUNITIES.

ROADS:

SUPERVISOR BUTKOVICH REPORTED DUNCAN MACARTHUR IS COMMUNICATING WITH THE COUNTY ROAD COMMISSION TO LOOK AT THE SUBDIVISION BY THE SCHOOL TO BE BID OUT FOR NEXT YEAR FOR PAVING.

**COMMUNICATIONS:** NONE

CLERK FILLMAN ASKED THE BOARD TO CONSIDER MOVING THE BOARD MEETING BACK TO THE THIRD MONDAY IN THE NEW FISCAL YEAR, APRIL 1, 2025.

**MOTION BY** S. BUTKOVICH, SECONDED BY ALBRIGHT TO ADJOURN AT 8:32 P.M. MOTION CARRIED.

RESPECTFULLY SUBMITTED:

PAULA FILLMAN

GARFIELD TOWNSHIP CLERK

(THESE DRAFT MINUTES ARE SUBJECT TO CORRECTION AND APPROVAL AT THE NEXT BOARD MEETING.)