MINUTES OF THE REGULAR MEETING

JANUARY 15, 2025

GARFIELD TOWNSHIP HALL, ENGADINE, MI 49827

THE MEETING WAS CALLED TO ORDER BY SUPERVISOR BUTKOVICH AT 6:30 P.M. WITH THE PLEDGE.

ROLL CALL: PRESENT – D. BUTKOVICH, FILLMAN, S. BUTKOVICH, ALBRIGHT AND M. BUTKOVICH.

MINUTES: **MOTION BY** S. BUTKOVICH, TO APPROVE THE MINUTES OF THE DECEMBER 18TH REGULAR MEETING BUT REMOVE THE CLERK’S COMMENTS FROM THE TREASURERS REPORT SECTION, SECONDED BY M. BUTKOVICH. MOTION CARRIED.

NOTE: THE CLERK’S COMMENTS PARAGRAPH IS NOT REMOVED FROM THE MINUTES BUT A LINE IS DRAWN THROUGH THE PARAGRAPH.

TREASURER’S REPORT: **MOTION BY** ALBRIGHT, SECONDED BY D. BUTKOVICH TO APPROVE THE TREASURER’S REPORT AS OF DECEMBER 31ST AS PRINTED. MOTION CARRIED.

**MOTION BY** S. BUTKOVICH, SECONDED BY FILLMAN TO ADOPT THE FUND BALANCE POLICY #01-2025. MOTION CARRIED.

ADDITIONAL BILLS FOR APPROVAL: **MOTION BY** S. BUTKOVICH, SECONDED BY ALBRIGHT TO APPROVE THE ADDITIONAL BILLS FOR PAYMENT. MOTION CARRIED.

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| GENERAL FUND |  |
|  |  |
| NATIONAL OFFICE PRODUCTS | $1,600.80 |
| THE ADVISOR | $455.00 |
| MANISTIQUE COMPUTERS | $679.99 |
| MANISTIQUE COMPUTERS | $424.99 |
| FOSTER SWIFT | $553.50 |
| ELMER ALBRIGHT | $268.43 |
|  |  |
|  | $3,982.71 |
| FIRE FUND |  |
|  |  |
| JW2 FIRE CONSULTANTS | $2,000.00 |
|  |  |
|  | $2,000.00 |
| AMBULANCE FUND |  |
|  |  |
| AIRGAS | $518.19 |
| R&R FIRE TRUCK REPAIR | $1,165.70 |
| DONNA BROWN | $309.99 |
|  |  |
|  | $1,993.88 |

**NEW BUSINESS:**

PLANNING COMMISSION OPEN SEAT: CLERK FILLMAN ADVISED THE BOARD JIM SNYDER IS STILL DECIDING IF HE WANTS TO CONTINUE ON THE PLANNING COMMISSION BOARD. HE WILL LET US KNOW BY THE FEBRUARY BOARD MEETING.

SCHEDULE PUBLIC HEARING FOR MASTER PLAN & SOLAR ORDINANCE: THE TOWNSHIP BOARD APPROVED GIVING NOTICE FOR THE PLANNING COMMISSION TO HOLD A PUBLIC HEARING ON FEBRUARY 10TH FOR THE UPDATED MASTER PLAN AND ZONING ORDINANCE TO REGULATE SOLAR ENERGY SYSTEMS.

**MOTION BY** D. BUTKOVICH, SECONDED BY ALBRIGHT TO ADVERTISE THE PLANNING COMMISSION PUBLIC HEARING ON THE UPDATED MASTER PLAN AND ZONING ORDINANCE TO REGULATE SOLAR ENERGY SYSTEMS IN THE ST. IGNACE PAPER, NEWBERRY NEWS AND ADVISOR. MOTION CARRIED.

**UNFINISHED BUSINESS:**

ARPA FUNDS: CLERK FILLMAN ASKED THE BOARD IF THEY WOULD CONSIDER CEMETERY MAPPING. CLERK FILLMAN WAS ASKED TO LOOK INTO IT AND REPORT BACK.

EGLE COMMUNITY ENERGY MANAGEMENT PROGRAM GRANT: CLOVERLAND ELECTRIC CONTINUES PUTTING IN THE NEW FIXTURES.

WEBSITE: THE ROUGH DRAFT OF THE WEBSITE WAS SENT TO THE BOARD MEMBERS. SUGGESTIONS FOR CHANGES AND CORRECTIONS ARE TO BE SENT DIRECTLY TO THE WEBSITE REPRESENTATIVE.

WEX FUEL CREDIT CARD: THE FUEL CREDIT CARDS ARRIVED AND WERE GIVEN TO THE FIRE AND AMBULANCE DEPARTMENTS.

TOWNSHIP PERSONNEL POLICY: SUPERVISOR BUTKOVICH REPORTED THE POLICY IS STILL BEING WORKED ON. THE EARNED SICK TIME ACT NEEDS CLARIFICATION FOR TOWNSHIPS AND THE ATTORNEY IS WORKING ON THIS BECAUSE ALL TOWNSHIPS ARE DIFFERENT.

ZONING BOARD OF APPEALS ALTERNATE OPEN SEAT: THERE WERE NO LETTERS OF INTEREST RECEIVED. IT WAS DECIDED TO LOOK FOR SOMEONE. VACANCY IS STILL OPEN.

BOARD OF REVIEW ALTERNATE OPEN SEAT: **MOTION BY** D. BUTKOVICH, SECONDED BY S. BUTKOVICH TO ADVERTISE FOR THE BOARD OF REVIEW ALTERNATE OPEN SEAT IN THE ADVISOR AND NEWBERRY NEWS. MOTION CARRIED.

**PUBLIC INPUT:** NONE

AMBULANCE REPORT:

**MOTION BY** S. BUTKOVICH, SECONDED BY M. BUTKOVICH TO HIRE DESTINY HANDRICH TO THE AMBULANCE CORP. MOTION CARRIED.

ASSESSOR REPORT:

**MOTION BY** FILLMAN, SECONDED BY D. BUTKOVICH TO APPROVE THE MARCH BOARD OF REVIEW DATES AND ADVERTISE. MOTION CARRIED.

**MOTION BY** S. BUTKOVICH, SECONDED BY FILLMAN TO APPROVE THE POSTAGE FOR KCI TO MAIL THE ASSESSMENT NOTICES. MOTION CARRIED. NO QUOTE WAS AVAILABLE AT THE TIME OF THE MEETING.

FIRE REPORT:

VEHICLE LIGHTING & TIRE BIDS: **MOTION BY** D. BUTKOVICH, SECONDED BY FILLMAN TO ADVERTISE THE VEHICLE LIGHTING AND TIRES FOR BIDS FOR THE NEXT BOARD MEETING FOR TWO WEEKS IN THE ADVISOR. MOTION CARRIED.

NEW HIRE: **MOTION BY** D. BUTKOVICH, SECONDED BY M. BUTKOVICH TO HIRE MICHAEL STEPHENSON TO THE FIRE DEPARTMENT. MOTION CARRIED.

SWEATSHIRTS: **MOTION BY** ALBRIGHT, SECONDED BY D. BUTKOVICH TO PURCHASE SWEATSHIRTS, FOR THE MEMBERS THAT WOULD LIKE ONE, FOR AN ESTIMATED CURRENT COST OF $770.00 FROM THE DONATION FUNDS. 4 YES AND 1 NO. MOTION CARRIED.

LED STOP SIGNS: **MOTION BY** D. BUTKOVICH, SECONDED BY M. BUTKOVICH TO PURCHASE WITH DONATION FUNDS, TWO LED STOP SIGNS WITH POLE EXTENSIONS FROM TRAFFIC SAFETY WAREHOUSE FOR $572.00 PLUS SHIPPING AND HANDLING. MOTION CARRIED

ROADS:

**MOTION BY** D. BUTKOVICH, SECONDED BY M. BUTKOVICH TO ACCEPT AND SIGN THE HILLTOP SUBDIVISION (PARKMOOR, ELM, MAPLE & LAKE STREET) ROAD AGREEMENT FOR PAVING FOR $148,971.00. MOTION CARRIED.

**COMMUNICATIONS:**

EGLE – A PERMIT FOR U.S. GEOLOGICAL SURVEY TO INSTALL A PORTABLE PULSED GUIDANCE SYSTEM AS A LAMPREY BARRIER ON FURLONG CREEK OFF OF KRAUSE ROAD.

A THANK YOU FROM THE FRIENDS OF THE COMMUNITY FOR ALLOWING THEM TO HOST THE CHRISTMAS DINNER AT THE TOWNSHIP HALL.

**MOTION BY** S. BUTKOVICH, SECONDED BY ALBRIGHT TO ADJOURN AT 9:21 P.M. MOTION CARRIED.

RESPECTFULLY SUBMITTED:

PAULA FILLMAN

GARFIELD TOWNSHIP CLERK

(THESE DRAFT MINUTES ARE SUBJECT TO CORRECTION AND APPROVAL AT THE NEXT BOARD MEETING.)