MINUTES OF THE REGULAR MEETING

FEBRUARY 19, 2025

GARFIELD TOWNSHIP HALL, ENGADINE, MI 49827

THE MEETING WAS CALLED TO ORDER BY SUPERVISOR BUTKOVICH AT 6:30 P.M. WITH THE PLEDGE.

ROLL CALL: PRESENT – D. BUTKOVICH, FILLMAN, S. BUTKOVICH, ALBRIGHT AND M. BUTKOVICH.

MINUTES: **MOTION BY** S. BUTKOVICH, SECONDED BY ALBRIGHT TO APPROVE THE MINUTES OF THE JANUARY 15TH REGULAR MEETING AS PRINTED. MOTION CARRIED.

TREASURER’S REPORT: **MOTION BY** FILLMAN, SECONDED BY D. BUTKOVICH TO APPROVE THE TREASURER’S REPORT AS OF JANUARY 31ST AS PRINTED. MOTION CARRIED.

ADDITIONAL BILLS FOR APPROVAL: **MOTION BY** ALBRIGHT, SECONDED BY FILLMAN TO APPROVE THE ADDITIONAL BILLS FOR PAYMENT. MOTION CARRIED.

|  |  |
| --- | --- |
| GENERAL FUND |  |
|  |  |
| D & D HOME CENTER | $337.35 |
| THE ADVISOR | $491.40 |
| ELECTION SOURCE | $1,605.00 |
| PONTEM SOFTWARE | $885.00 |
| BEAUDOIN'S SERVICE | $500.00 |
| KCI | $1,546.16 |
| HILLCREST FARM SUPPLY | $685.90 |
| FOSTER SWIFT | $292.50 |
| FOSTER SWIFT | $270.00 |
|  |  |
|  | $6,613.31 |
|  |  |
| FIRE FUND |  |
|  |  |
|  | $0.00 |
|  |  |
| AMBULANCE FUND |  |
|  |  |
| AIRGAS | $518.19 |
| HELEN NEWBERRY JOY HOSPITAL | $450.00 |
|  |  |
|  | $968.19 |

**NEW BUSINESS:**

SET BUDGET HEARING DATE AND ADVERTISE: **MOTION BY** FILLMAN, SECONDED BY S. BUTKOVICH TO SET THE BUDGET HEARING DATE FOR MONDAY, MARCH 17TH AT 9:00 A.M. AND ADVERTISE. MOTION CARRIED.

CHANGE DAY OF BOARD MEETING: **MOTION BY** FILLMAN, SECONDED BY D. BUTKOVICH TO CHANGE THE BOARD MEETING DAY TO THE THIRD MONDAY OF EACH MONTH BEGINNING IN APRIL. MOTION CARRIED.

POVERTY EXEMPTION & ASSET TEST RESOLUTION: **MOTION BY** S. BUTKOVICH, SECONDED BY FILLMAN TO ADOPT THE POVERTY EXEMPTION INCOME GUIDELINES AND ASSET TEST RESOLUTION 2025-01. ROLL CALL: YES: S. BUTKOVICH, FILLMAN, ALBRIGHT, D. BUTKOVICH, AND M. BUTKOVICH. NO: NONE. MOTION CARRIED.

MARIHUANA ESTABLISHMENT & FACILITIES APPLICATION EXTENSION: **MOTION BY** D. BUTKOVICH, SECONDED BY ALBRIGHT TO ADOPT RESOLUTION 2025-02 TO EXTEND THE RECEIPT PERIOD FOR APPLICATIONS FOR AUTHORIZATION OF MARIHUANA ESTABLISHMENTS AND MARIHUANA FACILITIES UNTIL MAY 19, 2025. ROLL CALL: YES: D. BUTKOVICH, ALBRIGHT, FILLMAN, AND M. BUTKOVICH. NAYS: S. BUTKOVICH. MOTION CARRIED.

EARNED SICK TIME ACT POLICY: **MOTION BY** D. BUTKOVICH, SECONDED BY S. BUTKOVICH TO ADOPT EARNED SICK TIME POLICY #02-25D SUBJECT TO PENDING LEGISLATIVE CHANGES AND ATTORNEY CHANGES. MOTION CARRIED.

RISK CONTROL ASSESSMENT REVIEW: THE BOARD DISCUSSED THE LETTER FROM THE PAR PLAN RISK CONTROL MEETING ON JANUARY 21ST. SUPERVISOR BUTKOVICH WOULD LIKE EACH BOARD MEMBER TO TAKE AND OVERSEE RESOLVING AN ISSUE STATED IN THE LETTER.

AED GRANT: THERE IS A GRANT WITH THE HSC FOUNDATION FOR AED EQUIPMENT. THE FIRE DEPARTMENT WOULD LIKE TWO MORE DEVICES BUT AT A MINIMUM AT LEAST ONE. THE MARINA SHOULD HAVE ONE. A DISCUSSION ABOUT HAVING ONE IN THE OUTDOOR PAVILIONS. THIS INFORMATION WILL BE GIVEN THE HSC FOUNDATION.

**UNFINISHED BUSINESS:**

ARPA FUNDS: THE BOARD IS GETTING INFORMATION ON THE COST OF PLAYGROUND EQUIPMENT AND CEMETERY MAPPING FOR THE BUDGET HEARING.

EGLE COMMUNITY ENERGY MANAGEMENT PROGRAM GRANT: CLOVERLAND ELECTRIC CONTINUES PUTTING IN THE NEW FIXTURES AND THE LIGHTS THEY HAVE CHANGED MAKE A NOTICEABLE DIFFERENCE.

WEBSITE: THE WEBSITE WILL LAUNCH NEXT WEDNESDAY, FEB. 26TH. THE WEBSITE ADDRESS IS: garfieldtwpmcmi.gov.

TOWNSHIP PERSONNEL POLICY: THE POLICY IS BEING WORKED ON.

ZONING BOARD OF APPEALS ALTERNATE OPEN SEAT: THERE HAS BEEN NO INTEREST AND THE VACANT SEAT IS STILL OPEN. THE BOARD DECIDED TO REMOVE THIS ITEM FROM THE AGENDA UNFINISHED BUSINESS.

BOARD OF REVIEW ALTERNATE OPEN SEAT: **MOTION BY** D. BUTKOVICH, SECONDED BY FILLMAN TO APPOINT NATALIE KING TO THE ALTERNATE OPEN SEAT ON THE BOARD OF REVIEW. MOTION CARRIED.

PLANNING COMMISSION OPEN SEAT: **MOTION BY** FILLMAN, SECONDED BY S. BUTKOVICH TO APPOINT JIM SNYDER FOR A THREE-YEAR TERM TO THE PLANNING COMMISSION BOARD. MOTION CARRIED.

**PUBLIC INPUT:** NONE

AMBULANCE REPORT:

**MOTION BY** D. BUTKOVICH, SECONDED BY M. BUTKOVICH TO PURCHASE A RECLINER AND COUCH FOR THE EMS SLEEPING QUARTERS FROM EVERSON’S HOME FURNISHINGS FOR $1,498.00 PLUS $70.00 FOR DELIVERY FUNDING FROM THE GENERAL FUND. MOTION CARRIED.

**MOTION BY** FILLMAN, SECONDED BY ALBRIGHT TO PURCHASE FIVE “FIRST IN” BAGS FOR AN APPROXIMATE COST OF $400.00 PER BAG. MOTION CARRIED.

ASSESSOR REPORT:

**MOTION BY** D. BUTKOVICH, SECONDED BY S. BUTKOVICH TO ADOPT REAL PROPERTY EXEMPTION POLICY #02-25A. MOTION CARRIED.

**MOTION BY** FILLMAN, SECONDED BY S. BUTKOVICH TO CANCEL TAX PAYER PUBLIC RECORD INSPECTION POLICY #05-15. MOTION CARRIED.

**MOTION BY** FILLMAN, SECONDED BY ALBRIGHT TO ADOPT ASSESSING ACCESSIBILITY POLICY #02-25B. MOTION CARRIED.

**MOTION BY** D. BUTKOVICH, SECONDED BY FILLMAN TO ADOPT ANNUAL PERSONAL PROPERTY CANVAS POLICY #02-25C. MOTION CARRIED.

FIRE REPORT:

VEHICLE LIGHTING BIDS: THERE WERE NO BIDS RECEIVED FOR THE LIGHTS AND THESE LIGHTS CAN’T BE USED ON EMERGENCY VEHICLES BY LAW IN MICHIGAN. **MOTION BY** D. BUTKOVICH, SECONDED BY M. BUTKOVICH TO ALLOW THE FIRE CHIEF TO DISPOSE OF THE UNUSABLE LIGHT BAR AND LIGHTS. MOTION CARRIED.

TIRE BIDS: THE WERE NO BIDS RECEIVED FOR THE TIRES. IT WAS DECIDED TO WAIT UNTIL EARLY SUMMER AND TRY BIDDING THEM OUT AGAIN.

ROADS:

A REVIEW OF THE MACKINAC COUNTY BOARD OF COMMISSIONERS MEETING THE NIGHT BEFORE TO DISCUSS EXPANDING THE ROAD COMMISSION BOARD.

A RESOLUTION WAS RECEIVED FROM THE MACKINAC CO. ROAD COMMISSION TO REMOVE THE LAST 0.4 MILES OF KOVAR ROAD FROM THE SEASONAL ROAD LIST.

A SUMMARY OF THE COUNTY DISTRICT MEETING HELD ON MONDAY WAS GIVEN.

BUILDING AND GROUNDS:

THE NEW CURTAINS FOR THE ENGADINE AND NAUBINWAY PAVILIONS HAVE ARRIVED.

**COMMUNICATIONS:** NONE

**MOTION BY** FILLMAN, SECONDED BY ALBRIGHT TO ADJOURN AT 8:45 P.M. MOTION CARRIED.

RESPECTFULLY SUBMITTED:

PAULA FILLMAN

GARFIELD TOWNSHIP CLERK

(THESE DRAFT MINUTES ARE SUBJECT TO CORRECTION AND APPROVAL AT THE NEXT BOARD MEETING.)