MINUTES OF THE REGULAR MEETING

APRIL 21, 2025

GARFIELD TOWNSHIP HALL, ENGADINE, MI 49827

THE MEETING WAS CALLED TO ORDER BY SUPERVISOR BUTKOVICH AT 6:30 P.M. WITH THE PLEDGE.

ROLL CALL: PRESENT – D. BUTKOVICH, FILLMAN, S. BUTKOVICH, AND M. BUTKOVICH.

ABSENT: ALBRIGHT

MINUTES: **MOTION BY** S. BUTKOVICH, SECONDED BY D. BUTKOVICH TO APPROVE THE MINUTES OF THE MARCH 19TH REGULAR MEETING AS PRINTED. MOTION CARRIED.

TREASURER’S REPORT: **MOTION BY** FILLMAN, SECONDED BY D. BUTKOVICH TO APPROVE THE TREASURER’S REPORT AS OF MARCH 31ST AS PRINTED. MOTION CARRIED.

ADDITIONAL BILLS FOR APPROVAL: **MOTION BY** S. BUTKOVICH, SECONDED BY FILLMAN TO APPROVE THE ADDITIONAL BILLS FOR PAYMENT. MOTION CARRIED.

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| GENERAL FUND |  |
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| AMERICAN LEGION POST 290 | $277.12 |
| THE ADVISOR | $291.20 |
| APEX SOFTWARE | $260.00 |
| BS&A SOFTWARE | $2,228.00 |
| MUNICIPAL RETIREMENT SYSTEMS | $400.00 |
| GLEANER LIFE INSURANCE SOCIETY | $20,795.07 |
| ELMER ALBRIGHT | $376.80 |
| DON BUTKOVICH | $368.40 |
| SUE BUTKOVICH | $464.60 |
|  |  |
|  | $25,461.19 |
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| FIRE FUND |  |
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| MUNICIPAL RETIREMENT SYSTEMS | $280.00 |
| GLEANER LIFE INSURANCE SOCIETY | $1,350.45 |
| D & D HOME CENTER | $315.16 |
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|  |  |
|  | $1,945.61 |
|  |  |
| AMBULANCE FUND |  |
|  |  |
| AIRGAS | $518.19 |
| GLEANER LIFE INSURANCE SOCIETY | $6,825.54 |
|  |  |
|  | $7,343.73 |

**BUDGET AMENDMENTS – GENERAL FUND:**

**MOTION BY** FILLMAN, SECONDED BY S. BUTKOVICH TO INCREASE SUPERVISOR TRANSPORTATION FROM $1,000.00 TO $1,206.00, AN INCREASE OF $206.00, AND DECREASE CONTINGENCY BY $206.00. MOTION CARRIED.

**MOTION BY** D. BUTKOVICH, SECONDED BY FILLMAN TO INCREASE ASSESSOR TAX PREP SUPPLIES FROM $3,500.00 TO $3,660.00, AN INCREASE OF $160.00, AND DECREASE CONTINGENCY BY $160.00. MOTION CARRIED.

**MOTION BY** S. BUTKOVICH, SECONDED BY FILLMAN TO INCREASE ELECTION TRANSPORTATION FROM $1,000.00 TO $1,100.00, AN INCREASE OF $100.00, AND DECREASE CONTINGENCY BY $100.00. MOTION CARRIED.

**MOTION BY** FILLMAN, SECONDED BY M. BUTKOVICH TO INCREASE CEMETERY REPAIRS FROM $1,500.00 TO $4,500.00, AN INCREASE OF $3,000.00, AND DECREASE CONTINGENCY BY $3,000.00. MOTION CARRIED.

**MOTION BY** S. BUTKOVICH, SECONDED BY D. BUTKOVICH TO INCREASE BUILDING DEPARTMENT TRANSPORTATION FROM $1,200.00 TO $1,350, AN INCREASE OF $150.00, AND DECREASE CONTINGENCY BY $150.00. MOTION CARRIED.

**MOTION BY** D. BUTKOVICH, SECONDED BY FILLMAN TO INCREASE SANITATION FROM $4,500.00 TO $4,720.00, AN INCREASE OF $220.00, AND DECREASE CONTINGENCY BY $220.00. MOTION CARRIED.

**NEW BUSINESS:**

HIRE SUMMER MAINTENANCE HELPER: STILL LOOKING FOR SOMEONE. TABLED UNTIL MAY MEETING

HIRE AUDITOR: **MOTION BY** D. BUTKOVICH, SECONDED BY FILLMAN TO DAN SMITH & COMPANY TO DO THE TOWNSHIP AUDIT FOR FISCAL YEAR ENDING MARCH 31, 2025. MOTION CARRIED.

SCHEDULE CEMETERY CLEAN UP & ADVERTISE: **MOTION BY** D. BUTKOVICH, SECONDED BY S. BUTKOVICH TO SCHEDULE THE CEMETERY CLEAN UP TO BE DONE BY MAY 17TH AND TO ADVERTISE IN THE ADVISOR FOR TWO WEEKS. MOTION CARRIED.

PURCHASE LAWN MOWERS: **MOTION BY** D. BUTKOVICH, SECONDED BY M. BUTKOVICH TO PURCHASE A CUB CADET 50” LAWN MOWER WITH BAGGER AND A CUB CADET 46” LAWN MOWER FROM HILLCREST FARM SUPPLY FOR $6,543.29. MOTION CARRIED.

**MOTION BY** D. BUTKOVICH, SECONDED BY S. BUTKOVICH TO ADVERTISE THE JONSERED 48” LAWN MOWER AND CUB CADET 50” LAWN MOWER FOR BIDS TO BE OPEN AT THE MAY BOARD MEETING. MOTION CARRIED.

LMAS DISTRICT HEALTH DEPT: TABLED UNTIL THE BOARD CAN RECEIVE MORE INFORMATION ON THE REQUEST TO USE THE TOWNSHIP HALL FOR AN EMERGENCY CLINIC.

KCI – MAILING OF TAX BILLS: **MOTION BY** S. BUTKOVICH, SECONDED BY M. BUTKOVICH TO HIRE KCI TO MAIL THE SUMMER TAX BILLS. 2 YES AND 2 NO. MOTION FAILED.

LAPTOP & PRINTER – TREASURER: **MOTION BY** D. BUTKOVICH, SECONDED BY S. BUTKOVICH TO PURCHASE A NEW LAPTOP AND PRINTER FOR THE TREASURER FROM MANISTIQUE COMPUTERS FOR $1,879.98. MOTION CARRIED.

JANITOR RESIGNATION: **MOTION BY** FILLMAN, SECONDED BY D. BUTKOVICH TO ACCEPT DENNIS LAMBERT’S RESIGNATION AS JANITOR EFFECTIVE ON OR BEFORE JUNE 30, 2025. MOTION CARRIED.

**MOTION BY** FILLMAN, SECONDED BY D. BUTKOVICH TO ADVERTISE THE JANITOR POSITION IN THE ADVISOR FOR THREE WEEKS. MOTION CARRIED.

**UNFINISHED BUSINESS:**

EGLE COMMUNITY ENERGY MANAGEMENT PROGRAM GRANT: SUPERVISOR BUTKOVICH REPORTED THE GRANT MONEY OF $72,547.00 WAS RECEIVED ON MARCH 31ST AND THE REBATE FROM CLOVERLAND ELECTRIC FOR $14,000.00 WAS RECEIVED ON APRIL 14TH.

TOWNSHIP PERSONNEL POLICY: THE POLICY IS STILL BEING WORKED ON.

RISK CONTROL ASSESSMENT REVIEW: NO NEW UPDATE FOR THE TOWNSHIP. THE FIRE DEPARTMENT IS WORKING ON THEM.

CHIPPEWA, LUCE, MACKINAC CONSERVATION DISTRICT GRANT: SUPERVISOR BUTKOVICH REPORTED HE IS WORKING WITH THEM BUT THE YEARLY MAINTENANCE FOR THE MILL POND IS NOT ELIGIBLE FOR THE GRANT.

**PUBLIC INPUT:**

NEED TO DO SOMETHING WITH PLEASANT AVENUE.

ASSESSOR REPORT:

THE STATE TAX COMMISSION WILL BE AUDITING ALL OF MACKINAC COUNTY THIS YEAR. AUDITS ARE CONDUCTED ON A FIVE-YEAR CYCLE.

MACKINAC COUNTY EQUALIZATION HAS COMPLETED THE MILLAGE REDUCTION FRACTION COMPUTATION (L-4028). GARFIELD TOWNSHIP DOES NOT HAVE A ROLL BACK FRACTION.

DEPARTMENT OF TREASURY IS OFFERING A VIRTUAL BOARD OF REVIEW TRAINING IN JULY. THERE IS ONE BOR MEMBER THAT STILL NEEDS CERTIFIED TRAINING.

FIRE REPORT:

AIR COMPRESSOR: **MOTION BY** D. BUTKOVICH, SECONDED BY M. BUTKOVICH TO PURCHASE AN AIR COMPRESSOR FROM DANNY’S AUTO FOR $449.99. MOTION CARRIED.

COUNTY COMMISSIONERS REPORT: DARYL SCHROEDER THANKED THE BOARD FOR ALLOWING HIM TO HOLD OFFICE HOURS. THE SECOND PUBLIC MEETING TO DISCUSS ADDING TWO MORE MEMBERS TO THE MACKINAC COUNTY BOARD OF ROAD COMMISSIONERS WAS HELD IN CEDARVILLE. THE FEEDBACK ECHOED THE SAME AS THE WEST MACKINAC COUNTY MEETING. THE MAJORITY IS IN FAVOR OF INCREASING THE MCRC BOARD. THE THIRD MEETING IS TO BE DETERMINED.

ROADS:

HILLTOP SUBDIVISION: MACKINAC COUNTY ROAD COMMISSION ACCEPTED THE BID OF $128,640.00 TO PAVE THE HILLTOP SUBDIVISION. SUPERVISOR BUTKOVICH REPORTED THE PROJECT WILL BEGIN IN EARLY MAY.

KRAUSE ROAD: **MOTION BY** D. BUTKOVICH, SECONDED BY FILLMAN TO ACCEPT THE KRAUSE ROAD AGREEMENT FOR A SAND AND GRAVEL LIFT BEGINNING .75 MILES NORTH OF BROWN ROAD FOR 1,320 FEET FOR $80,541.00 WITH THE TOWNSHIP SHARE FOR $52,351.65. MOTION CARRIED.

MARINA:

LAUNCH FEES: **MOTION BY** D. BUTKOVICH, SECONDED BY M. BUTKOVICH TO INCREASE THE DAILY LAUNCH FEE FROM $3.00 TO $5.00 PER LAUNCH BUT LEAVE THE ANNUAL LAUNCH FEE AT $20.00. MOTION CARRIED.

SLIP RATES: **MOTION BY** D. BUTKOVICH, SECONDED BY FILLMAN TO INCREASE THE TRANSIENT RATES FROM RATE COLUMN A TO RATE COLUMN C BUT LEAVE THE SEASONAL RATES AT RATE COLUMN 10. MOTION CARRIED.

BUILDING AND GROUNDS:

SEAL COATING PARKING LOT: TABLED FOR THE FINAL QUOTE.

CEMETERY MAPPING: **MOTION BY** FILLMAN, SECONDED BY D. BUTKOVICH TO ACCEPT THE PROPOSAL FOR MAPPING THE ENGADINE CEMETERY FROM TRIMEDIA FOR $25,670.00. MOTION CARRIED.

FIRE HALL WATER LINE: **MOTION BY** D. BUTKOVICH, SECONDED BY FILLMAN TO HIRE PAUL’S PLUMBING TO INSTALL A NEW WATER LINE TO THE NAUBINWAY FIRE HALL FROM THE NAUBINWAY PAVILION WATER LINE FOR A COST OF $4,210.00. MOTION CARRIED.

FLOOR MATS: **MOTION BY** FILLMAN, SECONDED BY M. BUTKOVICH TO PURCHASE NEW FLOOR MATS FOR THE ENGADINE HALL AND NAUBINWAY PAVILION FROM CONSOLIDATED PLASTICS FOR A TOTAL OF $1,342.00. MOTION CARRIED.

**COMMUNICATIONS:**

EGLE – AFTER-THE-FACT PERMIT FOR JOSEPH DEROSE TO INSTALL A 150’ BY 5’ BOARDWALK CROSS DUNE/SWALE WETLAND.

MICHIGAN LIQUOR CONTROL – A LETTER STATING A TRANSFER OF LICENSE FROM NAUBINWAY BAR LLC TO NAUBINWAY BAR AND GRILL LLC.

**MOTION BY** FILLMAN, SECONDED BY D. BUTKOVICH TO ADJOURN AT 8:14 P.M. MOTION CARRIED.

RESPECTFULLY SUBMITTED:

PAULA FILLMAN

GARFIELD TOWNSHIP CLERK

(THESE DRAFT MINUTES ARE SUBJECT TO CORRECTION AND APPROVAL AT THE NEXT BOARD MEETING.)